



## Understanding our Attendance Policy

**Link:** [schoolbus.co.uk/compliancemanager/public/attendance-policy/743b4685-ca8e-4f9f-9f2b-f5774e2d723d/12375](https://schoolbus.co.uk/compliancemanager/public/attendance-policy/743b4685-ca8e-4f9f-9f2b-f5774e2d723d/12375)

### **Welcome, Parents!**

Understanding how crucial regular attendance is for your child's success, we've simplified our Attendance Policy. This guide will help you navigate our expectations and your role in supporting your child's education journey.

### **Attendance Expectations:**

- **Good Attendance:** Aiming for 95% attendance, recognizing that regular presence is key to academic and social development.
- **Punctuality:** Arriving on time is just as important for a productive day.

### **Your Roles:**

- **School's Commitment:** We monitor attendance closely, offering support and communication to ensure your child thrives.
- **Your Responsibility:** Ensure your child attends regularly, inform us of absences promptly, and avoid term-time holidays unless exceptional circumstances arise.
- **Students' Duty:** We expect students to attend consistently and be on time, ready to learn.

### **Reporting Absences:**

- Please notify us by 9 AM on the day of absence, specifying the reason, to ensure your child's safety and compliance with policies.

### **Addressing Attendance Concerns:**

- Should attendance issues emerge, we'll reach out to discuss how we can collaboratively support your child's return to regular attendance.

### **Term-Time Leave:**

- We understand life's exceptional moments; however, we ask that you schedule vacations during school breaks. Requests for term-time leave will be considered on a case-by-case basis, prioritizing extraordinary circumstances.

### **Legal Insights:**

- Regular attendance is not only crucial for education but also a legal requirement. Persistent absenteeism may lead to legal action, emphasizing the importance of adhering to attendance guidelines.

### **Support Systems:**

- Struggling with attendance? We're here to help with advice, support, and resources to address challenges your child may face.

### **Together, Let's Achieve More:**

- This journey is a partnership. We're committed to your child's educational success and well-being. Should you have concerns or require assistance, please reach out. Regular attendance is the steppingstone to unlocking your child's full potential.